

NOTICE OF MEETING

Meeting: AUDIT COMMITTEE

Date and Time: FRIDAY, 2 JULY 2021, AT 9.30 AM*

Place: COUNCIL CHAMBER - APPLETREE COURT, BEAULIEU ROAD, LYNDHURST, SO43 7PA

Enquiries to: E-mail: andy.rogers@nfdc.gov.uk
Tel: 023 8028 5070

PUBLIC PARTICIPATION:

Members of the public may listen to this meeting live on the Council's website at the following link:-

<https://democracy.newforest.gov.uk/ieListDocuments.aspx?CId=200&MId=7344&Ver=4>

*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Audit Committee's terms of reference which are not on the public agenda; and/or
- (b) on individual items on the public agenda, when the Chairman calls that item. Speeches may not exceed three minutes.

Anyone wishing to speak should contact the name and number shown above no later than 12.00 noon on TUESDAY 29 JUNE 2021.

Bob Jackson
Chief Executive

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Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA
www.newforest.gov.uk

This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

Apologies

Apologies were received from Councillors E Lane, J Ward, H Brand and J Davies.

1. MINUTES

To confirm the minutes of the meetings held on 23 October 2020, 29 January 2021 and 26 March 2021 as a correct record.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. PUBLIC PARTICIPATION

To note any issues raised during the public participation period.

4. EXCLUSION OF THE PUBLIC AND PRESS

At the conclusion of this part of the Agenda, the Chairman will move the following resolution:-

"That, under Section 100(A)(4) of the Local Government Act 1972, the public and the Press be excluded from the meeting for the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the Act and the public interest in maintaining the exception outweighs the public interest in disclosing it."

Description of exempt information:- Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Part II - Private Session

Members are reminded that reports and information relating to this session are not for publication and should be treated as **strictly confidential**.

5. REVIEW OF INFORMATION GOVERNANCE ARRANGEMENTS (CONFIDENTIAL REPORT) (Pages 5 - 12)

To receive a confidential report on an information governance review.

The meeting will resume in public session

6. TREASURY MANAGEMENT OUT-TURN REPORT 2021 (Pages 13 - 26)

To consider the Treasury Management Out-Turn Report 2021.

7. FINAL ACCOUNTS 2020/21 BAD DEBTS WRITE OFF (Pages 27 - 34)

To receive report for Final Accounts Bad Debts Write-off.

8. PROCUREMENT RULES, REGULATIONS & CONTRACT STANDING ORDERS - WAIVERS 2020/21 (Pages 35 - 38)

To receive a report for Procurement Waivers 2020/21.

9. FRAUD - ANNUAL REPORT 2020/21 (Pages 39 - 44)

- To receive a Fraud Report 2020/21.
- 10. ANNUAL INTERNAL AUDIT REPORT AND OPINION 2020-21** (Pages 45 - 60)
- To receive the Internal Audit Report and Opinion Report 2020/21.
- 11. CODE OF GOOD GOVERNANCE REVIEW** (Pages 61 - 68)
- To receive report on the Local Code of Good Governance Review.
- 12. DRAFT ANNUAL GOVERNANCE STATEMENT 2021** (Pages 69 - 78)
- To consider the Draft Annual Governance Statement 2021.
- 13. DRAFT ANNUAL FINANCIAL REPORT 2020 / 2021** (Pages 79 - 92)
- To consider the Draft Annual Financial Report 2021.
- 14. EXTERNAL AUDIT PLAN 2021** (Pages 93 - 134)
- To consider the External Audit Plan 2021.
- 15. AUDIT COMMITTEE WORK PLAN** (Pages 135 - 136)
- To note the Audit Committee's Work Plan.
- 16. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To:	Councillors:	Councillors:
	Alan O'Sullivan (Chairman)	Jack Davies
	Emma Lane (Vice-Chairman)	Martyn Levitt
	Alan Alvey	Ann Sevier
	Hilary Brand	John Ward